



## ELIMINATING PAPER WITHIN FIRE PREVENTION

In Toms River, the Fire Prevention department became digitally certified to eliminate what was an extremely inefficient paper process.

Prior to being certified, their department had to print all inspection data, store the records and send the files out for microfilm. Not only did the Fire Official have to sign off on dozens of inspections each day, his staff also faced the extremely cumbersome process of electronic filing and their files would quickly become backlogged.

Becoming digitally certified allowed the Toms River Fire Prevention department to go completely paperless so long as the data follows the State Mandated Retention Schedule for Fire Prevention.

SDL's software not only provided a document management system that meets the state requirements, it has also enabled staff to complete inspections using a mobile device or tablet. All information is stored digitally, linked to a parcel for a comprehensive property history and syncs back to the other SDL platforms for future reference.

## CLIENT FEEDBACK



Kevin Esposito  
Chief Inspector &  
Fire Official

**Time Saver:** Going digital saves ~10-15 hours per week of filing time

**Budget-Friendly:** Saved on print, storage and hiring costs for additional staff to help with paper filing

**Efficient:** Staff is able to use iPads and smart phones to complete inspections